



**WATFORD  
BOROUGH  
COUNCIL**

# **LICENSING COMMITTEE**

**Wednesday, 11th January, 2017**

**7.30 pm**

**Town Hall, Watford**

**Publication date: 21 December 2016**

**Contact**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Jodie Kloss/Alan Garside in Democracy and Governance on 01923 278376 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) .

Welcome to this meeting. We hope you find these notes useful.

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# Committee Membership

Councillor K Crout (Chair)

Councillor J Fahmy (Vice-Chair)

Councillors S Bolton, J Connal, A Dychton, K Hastrick, M Hofman, Ahsan Khan, R Laird, B Mauthoor, M Mills, A Rindl, G Saffery, D Scudder and M Turmaine

## Agenda

### Part A - Open to the Public

**1. Apologies for absence/ committee membership**

**2. Disclosure of interests (if any)**

**3. Minutes**

The minutes of the meeting held on 15 September 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

*(All minutes are available on the Council's [website](#).)*

**4. Licensing fees and charges 2017/2018 (Pages 5 - 18)**

Report of the Head of Community and Customer Services

This report seeks the Licensing Committee's approval to charge fees for the 2017/2018 financial year for some of the different licensing regimes administered by the Council.



## \*PART A

**Report to:** Licensing Committee  
**Date of meeting:** 11 January 2017  
**Report of:** Head of Community and Customer Services  
**Title:** Licensing fees and charges 2017/2018

### 1.0 SUMMARY

1.1 This report seeks the Licensing Committee's approval to charge fees for the 2017/2018 financial year for some of the different licensing regimes administered by the Council. Setting licensing fees are generally a Council rather than an Executive function under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000<sup>1</sup> (as amended).

### 2.0 RECOMMENDATIONS

- 2.1 That the fees and charges set out at appendix 1 for the financial year 2017/2018 be approved.
- 2.2 That authority to consider any objections arising from statutory notices pertaining to these fees and the final determination of the fees relating to those objections be delegated to the Head of Community and Customer Services in consultation with the Chair of Licensing.
- 2.3 To delegate to the Environmental Health and Licensing Section Head the authority to increase or decrease charges in respect of provision of:
- compulsory door signage for hackney carriages
  - Disclosure and Barring Service, and Driver and Vehicle Licensing Agency, checks
  - Licence badges and plates.

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<sup>1</sup> SI 2000/2853

The reason for this request is outlined in sections 3.8 and 3.9

**Contact Officer:**

For further information on this report please contact: Richard Brown, Environmental Health Manager (Business) on 01923 278440 or email [richard.brown@watford.gov.uk](mailto:richard.brown@watford.gov.uk).

**Report approved by:** Justine Hoy, Head of Environmental Health and Licensing

### 3.0 BACKGROUND

3.1 The Council is responsible for administering a number of statutory and discretionary licensing regimes, including the Licensing Act 2003, Gambling Act 2005, hackney carriages and private hire vehicles, street trading, pavement cafes, sex establishments and leaflet distribution.

Whilst these licensing fees are set by the Licensing Committee, rather than the Council, they are being considered at this particular meeting to coincide with the overall budget setting of the organisation and if agreed will be reported to council in the overall budget papers.

Members should also be aware that we are obliged to consult current driver and vehicle licence holders on the proposed fees and charges that relate to them. The consultation period is 28 days. If no objections are received then the fee changes must be brought in within two months of the end of the consultation period. If objections are received then these must be considered ahead of implementing the new fees with or without modification, it is therefore recommended that the consideration of such objections and the determination of the level of fees relating to those objections is considered by the Head of Community and Customer Services in consultation with the Chair of Licensing Committee

3.2 Some general principles apply to the setting of licence fees:

- they cannot be used to generate a profit, and any surplus should be identified and carried over to the following year
- it is acceptable to carry forward deficits from previous years
- income from licence fees may only be spent on the specific regime from which they were generated
- fees may not be discriminatory or to be used as an economic deterrent.

- 3.3 Members may be aware of the Hemmings and Others v Westminster City Council court case, which centres on whether councils can use receipts from licensing fees to pay for the cost of enforcement activities against unlicensed operators. The case focussed on licensing fees for sex establishments but is broadly transferrable to the entire licensing regime.

The High Court and Court of Appeal held that renewal fees could include monitoring and compliance costs. It further held that Westminster's fees for sex establishment licences were contrary to the EU Services Directive because the fee charged included the costs of enforcing against unlicensed operators.

The case was appealed to the Supreme Court which ruled against Mr. Hemmings. A technical aspect concerning the way in which the fees are calculated was referred to the European Court of Justice. It issued its judgment in November 2016 and confirmed that licensing fees cannot include the cost of enforcement against unlicensed operators, as well as clarifying how some fees should be calculated.

Accordingly all non-statutory licensing fees do not include a component relating to the enforcement of non-licensed activities.

It is worth mentioning that the Hemmings case only relates to licensing activities governed by the Provision of Services Regulations 2009 and there is some debate whether the taxi licensing regime falls under these regulations. As way of precaution and as it seems to reflect the outcomes of the case and natural justice we recommend continuing this approach within all our licence fees and have calculated our proposals accordingly.

- 3.4 Where statutory fees are not stipulated, licence fees are therefore set on a cost-recovery basis and subject to the following restrictions:

- Gambling Act 2005 – decided by the Council subject to statutory maxima
- hackney carriage and private hire vehicle licensing - reasonable charges may be made for the cost of administering and enforcing the regime, and providing taxi ranks
- street trading fees – reasonable charges may be made for the cost of administering and enforcing the regime in relation to licensed traders
- pavement licence fees – reasonable charges may be made for the cost of administering the regime
- sex establishment fees – reasonable charges may be made for the cost of administering the regime and enforcing it in relation to licensed establishments
- leaflet distribution – reasonable charges may be made for the cost of administering the regime and enforcing it in relation to licensees

- scrap metal dealer and collection licences – reasonable charges may be made for the cost of administering and enforcing the regime in relation to licensed dealers

3.5 Whilst these fees and charges will be reported to Cabinet in the budget report the Licensing Committee is required to formally approve the level of licence fees and charges as licensing (other than Gambling Act fees) are a Council rather than an Executive function under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000<sup>2</sup> (as amended).

### 3.6 Proposals

The proposed schedule of fees and charges is set out at appendix 1. There are no proposed changes other than:

		Current fee 2016/17	Proposed fee 2017/18	Change
Taxi and Private Hire Vehicle Licence	Initial Application	£218	£235	7.8% increase
Taxi and Private Hire Vehicle Licence	Renewal	£218	£225	3.2% increase
Taxi and Private Hire Vehicle Licence (wholly electric vehicle)	Initial Application	£109	£117.50	7.8% increase
Taxi and Private Hire Vehicle Licence (wholly electric vehicle)	Renewal	£109	£112.50	3.2% increase
Driver Licence	Initial Application	£335	£329	1.8% decrease
Driver Licence	Renewal	£335	£325	3.0% decrease
Private Hire Operators Licence	Initial Application	£735	£771	4.9% increase
Private Hire Operators Licence	Renewal	£735	£769	4.6% increase

These changes reflect the current time taken to process and issue driver, vehicle and private hire operators' licences, including the cost of administering the regime. For drivers' licences, back office efficiencies have resulted in the time spent issuing these licences reducing slightly.

For vehicle and private hire operator licences, current analysis has shown that officers are in fact spending more time on average processing these licences.

Driver licences are valid for three years and vehicle licences are valid for one year. Therefore in a three year period, under the existing fee structure a driver who also holds a vehicle licence would currently pay £989. The proposed fees would mean that the same

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<sup>2</sup> SI 2000/2853



driver will pay £1000. This represents an overall increase of 1.1%, or an additional £11 over the next three years.

Officers have also compared existing fees to those of the other ten Local Authorities in Hertfordshire.

For drivers, our licence fee of £387 (£325 application fee plus £52 DBS check) is the 4<sup>th</sup> highest in the county. The lowest fee is £229 (Broxbourne) and the highest fee is £510 (Welwyn-Hatfield).

Our vehicle fee of £225 makes us the 3<sup>rd</sup> lowest. The lowest fee is £133 (Three Rivers) and the highest fee is £332.50 (North Herts).

- 3.7 The council continues to work in partnership with Electric Blue, a company based in St Albans and which is working with other local councils to encourage greater use of electric vehicles as hackney carriages.

Whilst the cost of administering a licence is the same regardless of the type of engine, members agreed a fee incentive on 12<sup>th</sup> January 2015 to encourage licence-holders to switch to electric vehicles when the discount is added to other incentives such as the reduction in Vehicle Road Fund Duty, exemption from the London Congestion Charge, lower running costs and grants available to purchase the vehicle.

This supports the Council's objectives to improve air quality in the borough and promote sustainability and it is not envisaged that take up will be such to have any significant impact on the income profiles this year. This will be kept under review.

- 3.8 The Licensing Committee is also asked to approve that officers can immediately change the charges that arise in respect of the cost to the Council of materials/ external fees for:

- compulsory door signage for hackney carriages
- Disclosure and Barring Service, and practical driver assessments
- licence badges and plates

- 3.9 This flexibility is requested so that officers can, where necessary, change contractors or service providers or to respond to changes in pricing and pass those costs or savings on to licence-holders without requiring further Committee approval.

- 3.10 For the sake of clarity, it is not proposed to increase or amend any other licence fee or charge other than those mentioned above.

## 4.0 IMPLICATIONS

### 4.1 Financial

4.1.1 The Head of Finance (shared services) comments that the implications of the fees and charges contained within this report have been included in the budget report going to Council on 24 January 2016.

### 4.2 Legal Issues (Monitoring Officer)

4.2.1 The Head of Democracy and Governance comments that the legal implications are contained within the body of the report

### 4.3 Potential Risks

Potential Risk	Likelihood	Impact	Overall score
<i>Level of fees challenged by District Auditor</i>	1	2	2
<i>Level of fees challenged by judicial review</i>	1	3	3

## Appendices

Appendix 1: Licensing Fees and Charges 2017-18

## Background Papers

No papers were used in the preparation of this report

## File Reference

Licence fees and charges 2017-18

**COMMUNITY & CUSTOMER SERVICES**

**2017/18 FEES & CHARGES PROPOSED FOR :- ENVIRONMENTAL HEALTH & LICENSING**

Description	2016/17 Charge	PRICING STRATEGY				Proposed 2017/18 Charge	Annual Increase / Decrease (-) %	Comments	
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE				STATUTORY
<b>Outside Scope for VAT purposes</b>									
<b>Taxi &amp; Private Hire Vehicle Licences</b>									
Annual Vehicle Licence - Initial Application	£218.00	x	✓	x	x	x	£235.00	7.80 %	
Annual Vehicle Licence - Initial Application(wholly electric vehicles)	£109.00	x	x	✓	x	x	£117.50	7.80 %	Fee incentive approved by Licensing Committee 12.01.15
Annual Vehicle Licence - Renewal	£218.00	x	x	x	x	x	£225.00	3.21 %	
Annual Vehicle Licence - Renewal (wholly electric vehicles)	£109.00	x	x	✓	x	x	£112.50	3.21 %	Fee incentive approved by Licensing Committee 12.01.15
Transfer of vehicle ownership (payable by buyer)	£17.50	x	✓	x	x	x	£17.50	NO CHANGE	
Taximeter tests	£17.50	x	✓	x	x	x	£17.50	NO CHANGE	
Replacement vehicle plates	£21.00	x	✓	x	x	x	£21.00	NO CHANGE	
Optional plate fitting brackets	£21.00	x	✓	x	x	x	£21.00	NO CHANGE	
Compulsory door signs for hackney carriages (vinyl, per pair)	£10.50	x	✓	x	x	x	£10.50	NO CHANGE	
Compulsory door signs for hackney carriages (magnetic, per pair)	£19.50	x	✓	x	x	x	£19.50	NO CHANGE	
Advertising approval on hackney carriages (agency)	£150.00	x	✓	x	x	x	£150.00	NO CHANGE	
Advertising approval per hackney carriage	£50.00	x	✓	x	x	x	£50.00	NO CHANGE	
Advertising approval (Licensing Committee referral)	£250.00	x	✓	x	x	x	£250.00	NO CHANGE	
Private Hire Operators - initial application (5 yrs)	£735.00	x	✓	x	x	x	£771.00	4.90 %	
Private Hire Operators - renewal (5 yrs)	£735.00	x	x	x	x	x	£769.00	4.63 %	
Driver Licences - initial application (3 yrs)	£335.00	x	✓	x	x	x	£329.00	-1.79 %	
Driver Licences - renewal application (3 yrs)	£335.00	x	✓	x	x	x	£325.00	-2.99 %	
Driver Licences (1 yr)	£117.00	x	✓	x	x	x	n/a		This should be removed as we don't offer it
Theory Knowledge Test	£97.00	x	✓	x	x	x	£97.00	NO CHANGE	Approved by Licensing Committee 14.09.15
Repeat Knowledge Test with Training	£67.00	x	✓	x	x	x	£67.00	NO CHANGE	Approved by Licensing Committee 14.09.15
Repeat Knowledge Test (Test Only)	£30.00	x	✓	x	x	x	£30.00	NO CHANGE	
Replacement drivers badges	£17.50	x	✓	x	x	x	£17.50	NO CHANGE	
Duplicate documents	£17.50	x	✓	x	x	x	£17.50	NO CHANGE	
<b>Street Trading</b>									
Street Trading Consent (per annum)	£462.00	x	✓	x	x	x	£462.00	NO CHANGE	
Street Trading Consent (per annum) - Vicarage Road	£462.00	x	✓	x	x	x	£462.00	NO CHANGE	
Street Trading Consent daily rate (if less than one year)	£21.00	x	✓	x	x	x	£21.00	NO CHANGE	
Street Trading Consent (Town Centre Markets per stall per day, waived for charitable etc stalls)	£21.00	x	✓	x	x	x	£21.00	NO CHANGE	
<b>Permit for Tables &amp; Chairs on the Highway</b>									
Initial application (1 year permit)	£367.00	x	✓	x	x	x	£367.00	NO CHANGE	
Renewal of annual permit	£100.00	x	✓	x	x	x	£100.00	NO CHANGE	
<b>Free Printed Matter Distribution</b>									
First distributor	£50.00	x	✓	x	x	x	£50.00	NO CHANGE	
Each additional distributor	£30.00	x	✓	x	x	x	£30.00	NO CHANGE	
Additional fee for each distributor between 1700 and 0900	£20.00	x	✓	x	x	x	£20.00	NO CHANGE	



**COMMUNITY & CUSTOMER SERVICES**

**2017/18 FEES & CHARGES PROPOSED FOR :-  
ENVIRONMENTAL HEALTH & LICENSING (continued)**

*Prices quoted below are exclusive of VAT*

Description	2016/17 Charge	PRICING STRATEGY				Proposed 2017/18 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE			
<b>Outside Scope for VAT purposes</b>								
<b>Sex Establishment Licence</b>								
Grant of Licence	£504.00	x	✓	x	x	x	£504.00	NO CHANGE
Annual renewal fee	£126.00	x	✓	x	x	x	£126.00	NO CHANGE
<b>Sexual Entertainment Venue Licence</b>								
Application for grant of licence	£599.00	x	✓	x	x	x	£599.00	NO CHANGE
Fee on grant of licence	£0.00	x	✓	x	x	x	£0.00	DELETE LINE
Renewal of licence	£221.00	x	✓	x	x	x	£221.00	NO CHANGE
Major variations (at officer's discretion)	£485.00	x	✓	x	x	x	£485.00	NO CHANGE
Minor variations (at officer's discretion)	£107.00	x	✓	x	x	x	£107.00	NO CHANGE
<b>Skin Piercing</b>								
Operator (each)	£50.00	x	✓	x	x	x	£50.00	NO CHANGE
Premises	£160.00	x	✓	x	x	x	£160.00	NO CHANGE
<b>Special Shop &amp; Other Animal Licences (excl Veterinary fees)</b>								
Pet Shops	£196.95	x	✓	x	x	x	£196.95	NO CHANGE
Pet Shops Renewal	£98.48	x	✓	x	x	x	£98.48	NO CHANGE
Dangerous Wild Animals	£200.00	x	✓	x	x	x	£200.00	NO CHANGE
Zoo Licence	£196.95	x	✓	x	x	x	£196.95	NO CHANGE
<b>Animal Boarding / Breeding Establishment annual registration (exc. Home boarding)</b>								
Initial home Boarding registration	£150.00	x	✓	x	x	x	£150.00	NO CHANGE
Annual re-registration	£98.48	x	✓	x	x	x	£98.48	NO CHANGE
Annual re-registration (home boarding)	£75.00	x	✓	x	x	x	£75.00	NO CHANGE
<b>Scrap metal Dealers</b>								
Grant of Licence	£245.48	x	✓	x	x	x	£245.48	NO CHANGE
Renewal of Licence	£191.50	x	✓	x	x	x	£191.50	NO CHANGE
Variation of Licence	£51.00	x	✓	x	x	x	£51.00	NO CHANGE
Change of Name	£51.00	x	✓	x	x	x	£51.00	NO CHANGE
Change of Site	£51.00	x	✓	x	x	x	£51.00	NO CHANGE
<b>A request for a CRB check would be subject to VAT at the Standard rate.</b>								
<b>A request for a CRB check which forms part of a Licence application would be Outside Scope for VAT purposes.</b>								
<b>CRB checks</b>								
Criminal Records Bureau check for selected licences	£44.00	x	x	x	x	✓	£44.00	NO CHANGE
Fee charged by processing company.	£9.60	x	✓	x	x	x	£8.00	-16.67 %



**COMMUNITY & CUSTOMER SERVICES**

**2017/18 FEES & CHARGES PROPOSED FOR :-  
ENVIRONMENTAL HEALTH & LICENSING (continued)**

Description	2016/17 Charge	PRICING STRATEGY					Proposed 2017/18 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE	STATUTORY			
<b>Outside Scope for VAT purposes</b>									
<b>GAMBLING ACT 2005</b>									
<b>New applications</b>									
Bingo	£843.00	x	✓	x	x	x	£843.00	NO CHANGE	
Betting (off-course)	£843.00	x	✓	x	x	x	£843.00	NO CHANGE	
Betting (track)	£843.00	x	✓	x	x	x	£843.00	NO CHANGE	
Adult Gaming Centre	£843.00	x	✓	x	x	x	£843.00	NO CHANGE	
Family Entertainment Centre	£843.00	x	✓	x	x	x	£843.00	NO CHANGE	
Family Entertainment Centre with permit	£315.00	x	✓	x	x	x	£315.00	NO CHANGE	
Licensed Premises Gaming Machine Notification	£50.00	x	x	x	x	✓	£50.00	NO CHANGE	
Licensed Premises Gaming Machine Notification permit	£100.00	x	x	x	x	✓	£100.00	NO CHANGE	
Club Gaming Permit	£100.00	x	x	x	x	✓	£100.00	NO CHANGE	
Club Gaming Machine Permit	£100.00	x	x	x	x	✓	£100.00	NO CHANGE	
Small society lottery	£40.00	x	x	x	x	✓	£40.00	NO CHANGE	
Prize Gaming Permit	£100.00	x	x	x	x	✓	£100.00	NO CHANGE	
<b>Miscellaneous fees</b>									
Duplicate licences	£25.00	x	✓	x	x	x	£25.00	NO CHANGE	
Change of circumstances	£50.00	x	✓	x	x	x	£50.00	NO CHANGE	
Provisional statements	£803.00	x	✓	x	x	x	£803.00	NO CHANGE	
Transfer of licence re-instatement of licence	£843.00	x	✓	x	x	x	£843.00	NO CHANGE	
Variation of licence	£843.00	x	✓	x	x	x	£843.00	NO CHANGE	
Change of name of prize gaming or entertainment centre permit	£25.00	x	x	x	x	✓	£25.00	NO CHANGE	
copy of prize gaming or family entertainment permit	£25.00	x	x	x	x	✓	£25.00	NO CHANGE	





**COMMUNITY & CUSTOMER SERVICES**

**2017/18 FEES & CHARGES PROPOSED FOR :-  
ENVIRONMENTAL HEALTH & LICENSING (continued)**

Description	2016/17 Charge	PRICING STRATEGY				Proposed 2017/18 Charge	Annual Increase / Decrease (-) %	Comments
		COMMERCIAL	FULL COST REC	SUBSIDISED	FREE			
<b>Outside Scope for VAT purposes</b>								
<b>GAMBLING ACT 2005</b>								
<b>Annual Fee</b>								
Bingo	£1,000.00	x	✓	x	x	x	£1,000.00	NO CHANGE
Betting (off-course)	£453.00	x	✓	x	x	x	£453.00	NO CHANGE
Betting (track)	£1,000.00	x	✓	x	x	x	£1,000.00	NO CHANGE
Adult Gaming Centre	£1,000.00	x	✓	x	x	x	£1,000.00	NO CHANGE
Family Entertainment Centre	£750.00	x	✓	x	x	x	£750.00	NO CHANGE
Family Entertainment Centre with permit	£300.00	x	✓	x	x	x	£300.00	NO CHANGE
Licensed Premises Gaming Machine Notification	£50.00	x	x	x	x	✓	£50.00	NO CHANGE
Licensed Premises Gaming Machine permit	£50.00	x	x	x	x	✓	£50.00	NO CHANGE
Club Gaming Permit	£50.00	x	x	x	x	✓	£50.00	NO CHANGE
Club Gaming Machine Permit	£50.00	x	x	x	x	✓	£50.00	NO CHANGE
Small society lottery	£20.00	x	x	x	x	✓	£20.00	NO CHANGE
Prize Gaming Permit	£300.00	x	x	x	x	✓	£300.00	NO CHANGE
<b>Licensing Act 2003</b>								
<b>(Statutory fees)</b>								
<b>Premises Licence/Club Premises Application fees</b>								
Rateable value £0- £4300	£100.00	x	x	x	x	✓	£100.00	NO CHANGE
Rateable value £ 4301 - £33,000	£190.00	x	x	x	x	✓	£190.00	NO CHANGE
Rateable value £ 33,001 - £ 87,000	£315.00	x	x	x	x	✓	£315.00	NO CHANGE
Rateable value £87001 - £125,000	£450.00	x	x	x	x	✓	£450.00	NO CHANGE
Rateable value £125,001 and above	£635.00	x	x	x	x	✓	£635.00	NO CHANGE
<b>Premises Licence/Club Premises Annual Fees</b>								
Rateable value £0- £4300	£70.00	x	x	x	x	✓	£70.00	NO CHANGE
Rateable value £ 4301 - £33,000	£180.00	x	x	x	x	✓	£180.00	NO CHANGE
Rateable value £ 33,001 - £ 87,000	£295.00	x	x	x	x	✓	£295.00	NO CHANGE
Rateable value £87001 - £125,000	£320.00	x	x	x	x	✓	£320.00	NO CHANGE
Rateable value £125,001 and above	£350.00	x	x	x	x	✓	£350.00	NO CHANGE
Replacement licence	£10.50	x	x	x	x	✓	£10.50	NO CHANGE
Application for provisional licence	£315.00	x	x	x	x	✓	£315.00	NO CHANGE
Change of licence details (name or address)	£10.50	x	x	x	x	✓	£10.50	NO CHANGE
Variation of designated premises supervisor	£23.00	x	x	x	x	✓	£23.00	NO CHANGE
Transfer of premises licence	£23.00	x	x	x	x	✓	£23.00	NO CHANGE
Interim authority notice	£23.00	x	x	x	x	✓	£23.00	NO CHANGE
Variation of designated premises supervisor	£23.00	x	x	x	x	✓	£23.00	NO CHANGE
Variation of premises	£315.00	x	x	x	x	✓	£315.00	NO CHANGE
Minor variation of premises	£89.00	x	x	x	x	✓	£89.00	NO CHANGE
Notification of change of name or club rules	£10.50	x	x	x	x	✓	£10.50	NO CHANGE
Change of relevant registered address of club	£10.50	x	x	x	x	✓	£10.50	NO CHANGE
Temporary event notice	£21.00	x	x	x	x	✓	£21.00	NO CHANGE
Replacement temporary event notice	£10.50	x	x	x	x	✓	£10.50	NO CHANGE
Application for personal licence	£37.00	x	x	x	x	✓	£37.00	NO CHANGE
Replacement personal licence	£10.50	x	x	x	x	✓	£10.50	NO CHANGE
Notification of change of name etc for personal licence	£10.50	x	x	x	x	✓	£10.50	NO CHANGE
Entry on freeholder register	£21.00	x	x	x	x	✓	£21.00	NO CHANGE

